

## CHS ASB Admission Process 2019-2020

**Thank you for your interest in ASB for the 2019-2020 school year. This application process is for all students interested in running for Class Office, ASB Ex Comm or who would like to serve as an ASB appointee during the next school year.**

1. Download and print from the Islander Powerschool page (or pick up from Mrs. Belong, room 702) the following:
  - a. "Requirements for Admission" Contract
  - b. ASB Application
  - c. Three Recommendation Forms
2. Read, sign and have your parents sign "Requirements for Admission."
3. Ask three different teachers (one can be a current coach) to complete the recommendation forms.
  - a. Two MUST be from current high school teachers
  - b. One can be from a coach (athletic/music etc..)
4. Complete the ASB Application
5. Collect and turn in each component to Mrs. Belong in room 702 by the end of Lunch on March 22nd. **REFERENCES MUST BE TURNED IN BY THE TEACHER TO MRS. BELONG OR PUT IN A SEALED ENVELOPE FOR YOU TO TURN IN WITH YOUR PACKET.**
6. Be prepared to interview with a panel of ASB students on either April 9th or 10th in the College and Career Center. Schedule will be posted in room 702 on April 2nd.
7. **IMPORTANT:** You are responsible for collecting or making sure that **all** paperwork from teachers is turned in. If **any** part of your application is not turned in by the end of lunch 12:45pm on the deadline, **your application will not be considered.** Absences, etc. do not excuse you from this deadline. It is your responsibility to ensure that teachers complete and turn in the recommendations – **ALLOW THEM ENOUGH TIME TO DO SO.**
  - a. If Mrs. Belong is not in her room, please have the application **time stamped** in the front office and put in Mrs. Belong's box. Applications that are not time-stamped or are turned in after the 12:45pm deadline will not be accepted.
8. **ALL PAPERWORK IS DUE BY Friday MARCH 22nd AT 12:45pm.**
9. **Once paperwork is received, interviews will be scheduled and candidates will be informed of their interview time. Campaigning for offices may not take place until April 15th for Ex Comm and the week of April 23rd for Class Office.**

**\*\*All students admitted to the ASB class are invited to attend CADA Leadership Camp at UCSB July 12th->15th\*\***